

Activity 5: Memo and Create a Summary

Directions:

- Step 1:** Read through Transcript #1 all the way through.
- Step 2:** Read through Transcript #1 again while memoing or writing notes in the margins.
- Step 3:** Using the transcript and memos, draft a summary of the interview.
- Step 4:** Be prepared to discuss your experiences memoing and creating a summary.

Summary:

Notes about memoing or summary experience: